



## CRITERIA FOR ONTARIO CCA AWARD OF EXCELLENCE

1. The CCA Award of Excellence is designed to recognize a crop adviser who delivers exceptional customer service, is highly innovative, has shown that they are a leader in their field, and has contributed substantially to the exchange of ideas and the transfer of agronomic knowledge within the agriculture industry.
2. A candidate may be nominated by a customer, employer, peer, or other associate.
3. Nominations will consist of:
  - a covering memo (see attached);
  - the nominee's resume outlining current job, work experience, work activities, CCA activities, extracurricular activities, education, awards, and accomplishments; and,
  - the names of three growers/customers who have agreed to recommend the candidate for this award. The CCA Award Committee will contact these individuals as references.
4. A candidate for the CCA Award of Excellence must hold a current CCA designation from the Province of Ontario and is a member in good standing.
5. The candidate must have a minimum of five years' experience as a professional crop adviser.
6. Each candidate will be initially evaluated on the basis of the information provided in the nomination material. The CCA Award Committee will select the top candidates for interviews. The award recipient will be selected from the candidates interviewed based on the information presented in the nomination material, during the interview, and gathered from the three customer references.
7. The CCA Award Committee is made up of representatives of the CCA Board who will meet once a year in November to evaluate applicants.
8. Deadline for applications is October 31<sup>st</sup>. Applications may be submitted to the address below at any time throughout the year. Unsuccessful applications will not automatically be reconsidered the following year.
9. The award will be given on an annual basis, targeted to be presented at the CCA Annual Meeting in January. An individual may only receive the award once.
10. The award consists of \$1,000 payable to the recipient, \$1,000 to be donated on behalf of the award recipient to an agriculture related charity of their choice, and a commemorative plaque.
11. The CCA Award of Excellence is a level of proficiency that belongs to an individual and not to a company.

Please return completed documentation to: Ontario CCA Program, C/o Sarah Lindsay, 195 St. David Street S., 3<sup>rd</sup> Floor, Fergus, ON., N1M 2L4 Email: [sarah.tfio@bellnet.ca](mailto:sarah.tfio@bellnet.ca) call: 519-787-4322

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## Nomination for Ontario CCA AWARD OF EXCELLENCE

To nominate a Certified Crop Adviser for the CCA Award of Excellence, please complete this form and attach the candidate's resume and a list of three growers/customers who have agreed to act as references.

Name of nominator: \_\_\_\_\_

Relationship to candidate: (i.e., employer, customer, peer, etc.) \_\_\_\_\_

Mailing address of nominator:

\_\_\_\_\_

Phone number: \_\_\_\_\_

E-mail: \_\_\_\_\_

CCA/Candidate name: \_\_\_\_\_

The CCA Award Committee will select the top candidates for interviews based on the information submitted in this package. Therefore, it is important the resume highlights the scale and scope of crop advising work being done by the nominee, any skills or initiatives which may distinguish this CCA from their peers, special achievements, participation on industry committees, other volunteer service, etc.

Before submitting the nomination, please check to ensure you have included:

- The candidate's resume outlining current job, work experience, work activities, CCA activities, extracurricular activities, education, awards, and accomplishments.
- Provided the names and telephone numbers for three growers/customers who have agreed to act as references for the nominee.

Return to: Ontario CCA Program  
195 St. David  
Street S., 3<sup>rd</sup> Floor  
Fergus, ON N1M 2L4  
Email: sarah.tfio@bellnet.ca

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