



Certified Crop Advisor Association®

195 St. David Street, 2nd Floor, Fergus, ON N1M 2L4 ~ (519) 787-4322 ~ www.ccaontario.com

Leadership Scholarship Fund Information

The Leadership Scholarship Fund is a fund set up to assist CCAs in developing leadership skills through continuing education and training. The funds, up to \$500.00, will be provided upon completion of a course as reimbursement for any incurred expenses. All funds will be delivered through cheque. Three successful candidates will be awarded this fund every year.

ELIGIBILITY

To be eligible for the Ontario Certified Crop Advisor Leadership Scholarship Funds, the applicant:

- must be a Canadian or permanent resident, residing in Ontario;
- must be a CCA in good standing;
- cannot be a previous recipient of the Ontario CCA Association Leadership Scholarship Funds;
- cannot be on the Ontario CCA Board of Directors.

FUNDS

If selected as a recipient, the applicant will receive a monetary award of up to \$500.00. These funds are to assist the recipient for continuing education in leadership development skills.

There will be three recipients each year. If there are additional applications that are deemed successful and meet the criteria, it is up to the discretion of the Awards Committee to determine if additional funds are to be circulated.

APPLICATION

Interested applicants must submit an essay of 1,000 words or less addressing the following questions.

- How the funds are intended to be used.
- Outline the value of the course/training or educational program and how it relates to the CCA program.
- How the continuing education will enhance their leadership abilities.

DISBURSEMENT OF FUND(S)

Funds will be sent via cheque to the mailing address provided on the application form upon proof of successful completion of leadership program. Exceptions may be made if rationale is provided for pre-payment.

INSTRUCTIONS

- All applications must include:
 - Legal name
 - Phone number, email address, and mailing address
 - Employer
 - CCA number
- All entries are to be typed and sent as a Word or pdf file
- Email to: office.tfio@bellnet.ca

HOW THE ESSAY IS SCORED

The Ontario CCA Awards Committee will use a scoring rubric to judge each essay. Four is the highest score an essay can receive from one reader. Since each essay is read by four readers, the maximum score an essay can receive is a 16.

Score Description

4 - Clearly addresses the writing task, demonstrates a clear understanding of purpose, maintains a consistent point of focus, organizational structure and contains few, if any, errors in the conventions of the English language (grammar, punctuation, capitalization, and spelling). Clearly articulates the value of the continuing education course they are to take will have on their leadership skills, career and can successfully make linkage to the CCA program.

3 - Demonstrates a general understanding of purpose, addresses all parts of the writing task, few errors in conventions of the English language. Makes a general reference to the value the continuing education course will have on their leadership skills, career and links it to the CCA program.

2 - Addresses only part of the writing task, demonstrates little understanding of purpose, and contains several errors in the conventions of the English language. They slightly address the value the continuing education course will have on their leadership skills, career and minimally links it to the CCA program.

1 - Addresses only one part of the writing task, demonstrates no understanding of purpose, contains serious errors in the conventions of the English language. Makes little to no effort to address the value the continuing education course will have on their leadership skills, career and fails to link it to the CCA program.

Applicants are responsible for gathering and submitting all necessary information. All information received is considered confidential.

REVISIONS

Ontario CCA Association reserves the right to review the conditions, procedures and may make changes to this scholarship program at any time including termination of the program.